I-T-S EDUCATION

Intervention Through Sport
TEKeRZ Ltd | Company No. 15207904

Safeguarding and Child Protection Policy

Keeping children safe is the responsibility of every person working with ITS Education.

Document reference	2026-07-01_ITS_Policy_Safeguarding_v1
Version	Version 1 — July 2026
Owner	Paul Allen, Managing Director
Review date	July 2027
Applies to	All ITS Education practitioners and contracted staff
Approved by	Paul Allen, Managing Director

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1. Policy Statement

ITS Education (TEKeRZ Ltd) is committed to safeguarding and promoting the welfare of children and young people in all settings where we deliver services. We believe that every child has the right to be safe, to be listened to, and to be protected from harm.

This policy applies to Paul Allen (Managing Director), Lewis Whitaker (Lead Practitioner), and any other person delivering services on behalf of ITS Education, whether employed, contracted, or volunteering.

This policy is written in accordance with:

- Keeping Children Safe in Education (KCSIE) — current statutory guidance
- Working Together to Safeguard Children — current statutory guidance
- The Children Act 1989 and 2004
- The Safeguarding Vulnerable Groups Act 2006
- Counter-Terrorism and Security Act 2015 (Prevent duty)
- Information Sharing: Advice for Practitioners (DfE)

2. Scope

This policy applies to all ITS Education delivery — including in-school alternative provision, Sports Leadership programmes, mentoring, gym-based sessions, off-site visits, and any other activity delivered on behalf of ITS Education in any setting.

3. Designated Safeguarding Lead

The Designated Safeguarding Lead (DSL) for ITS Education is:

Name	Paul Allen
Role	Managing Director, ITS Education
Telephone	07973 931567
Email	I-T-SEducation@outlook.com

In schools where ITS Education delivers, the school's own Designated Safeguarding Lead retains responsibility for safeguarding within that setting. ITS Education practitioners will always work in accordance with the host school's safeguarding procedures.

4. Our Commitments

4.1 Safe recruitment

- All ITS Education practitioners hold an enhanced DBS certificate, registered with every school in which they deliver.
- DBS certificates are renewed in line with the requirements of each contracted school.
- References are obtained and verified before any practitioner begins delivery.
- Evidence of DBS certificates is provided to schools on request.

4.2 Training

- All ITS Education practitioners complete statutory safeguarding training annually.
- All practitioners complete Prevent awareness training annually.
- Training certificates are reviewed by the Managing Director and held on file.
- ITS Education practitioners complete any additional safeguarding training required by contracted schools.

4.3 Behaviour with children and young people

- ITS Education practitioners will always treat children and young people with dignity and respect.
- Physical contact with students is limited to what is necessary, appropriate, and in line with school guidance.
- Practitioners will never be alone with a student in a closed, unobserved space.
- Practitioners will never share personal contact details with students or parents outside of agreed communication channels.
- Practitioners will never engage with students on personal social media accounts.
- Any allegation against an ITS Education practitioner will be taken seriously and referred immediately to the school's DSL and the Local Authority Designated Officer (LADO).

5. Recognising and Responding to Abuse

5.1 Types of abuse

ITS Education practitioners are trained to recognise indicators of the four main categories of abuse:

- Physical abuse — including hitting, shaking, throwing, burning, or otherwise causing physical harm.
- Emotional abuse — including persistent emotional maltreatment causing severe and adverse effects on behaviour and emotional development.
- Sexual abuse — including forcing or enticing a child to take part in sexual activities.
- Neglect — including failure to meet a child's basic physical, emotional, medical, or educational needs.

Practitioners are also trained to recognise indicators of:

- Child sexual exploitation (CSE) and child criminal exploitation (CCE)
- Radicalisation and extremism (Prevent)
- Domestic abuse
- Female genital mutilation (FGM)
- Online safety concerns
- Mental health concerns

5.2 What to do if you have a concern

If an ITS Education practitioner has a safeguarding concern about a child or young person, they must:

- Act immediately — do not delay.
- Listen carefully if a child discloses — do not promise confidentiality, do not ask leading questions.
- Record what was said or observed, using the child's exact words where possible.
- Report immediately to the school's Designated Safeguarding Lead.

- Log the concern on the school's safeguarding system (e.g. CPOMS) where access has been granted.
- Inform the ITS Education Managing Director the same day.

Do not investigate the concern yourself. Do not discuss it with colleagues other than those who need to know. Do not contact the child's family unless advised to do so by the DSL.

5.3 If you suspect immediate danger

If a child is in immediate danger, call 999. Do not wait to consult the DSL.

6. Prevent Duty

ITS Education takes its Prevent duty seriously. All practitioners complete annual Prevent training. If a practitioner has concerns that a child or young person may be at risk of radicalisation or drawn into extremism, they will follow the school's Prevent referral process and inform the ITS Education Managing Director.

7. Online Safety

ITS Education practitioners will not use personal devices to photograph or film students without explicit written consent from the school and parents. Any content involving students must be stored securely and deleted when no longer needed.

8. Whistleblowing

Any practitioner who has concerns about the conduct of a colleague in relation to safeguarding must report this immediately to the ITS Education Managing Director. If the concern relates to the Managing Director, it should be reported directly to the school's DSL or the LADO.

9. Policy Review

This policy will be reviewed annually, or sooner if legislation or guidance changes. All ITS Education practitioners will be notified of any changes within five working days of the review being completed.

Policy Sign-off

By signing below, the Managing Director confirms that this policy has been reviewed, approved, and is in effect from the date shown.

Name: Paul Allen

Next review date: July 2027

Position: Managing Director

Location: 06 Policies & Compliance

Signature: _____

E: I-T-SEducation@outlook.com

T: 07973 931567

Date: _____